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# INSTRUCTIONS FOR USE
# PORTABLE LADDER TYPE POST LADDER DS

**by: Przedsiębiorstwo Wielofunkcyjne „DANIEL” Edmund Danielewski**

manufactured in accordance with the PN-EN 1147:2010 standard,

meets the requirements of the Regulation of the Minister of Internal Affairs and Administration of 20 June 2007 on the list of products used to ensure public safety or protect health, life and property, as well as the principles of issuing approvals for use of these products. (Journal of Laws No. 143, item 1002, as amended).

**1.** Instructions for Use:

The instructions for use should be available at the ladder storage location.

Before using the ladder, carefully read the instructions for use.

- Ladders must be used in accordance with the manufacturer's instructions.
- Do not use a faulty or damaged ladder.
- Do not use a ladder for purposes other than its intended purpose.
- Always be well-rested and not under the influence of alcohol or drugs before using the ladder.
- Ensure that the ladder is suitable for the intended purpose.
- When transporting ladders, exercise extreme caution and secure the spans to prevent damage. Ensure that the ladder is properly positioned and secured.
- Modifying the shape or structure of the ladder is prohibited.
- Ladders are intended for use by professionally trained firefighters from Fire Protection Units.
- Do not exceed the maximum load for a given type of ladder, i.e., a maximum of 108 kg (firefighter including equipment and accessories).

**Ladder Setup:**

1. Grasp the ladder's sides with both hands.
2. With a vigorous movement, tap the ladder on the ground with your foot to unfold it.
3. Place the unfolded ladder on a level, hard surface; the ladder is now ready for use.

Illustrative photo: **portable ladder, type post ladder**

## 2. Storage and Maintenance:

1. The ladder should be stored unpacked at a temperature of 0-25°C and a maximum humidity of 75%. The storage area should be protected from weather conditions such as rain, sunlight, dew, etc., and at least 1 m away from heating devices.
2. The ladder should be placed or hung with three support points.
3. Basic steps after using the ladder:
- Inspect the ladder for damage and ensure it is safe to use.
  **Never use a damaged ladder.**
- Check that the stiles are not bent, twisted, dented, cracked, corroded, or rotten.
- Check for missing, loose, excessively worn, corroded, or damaged rungs.
- Check for loose, missing, or corroded rivets or screws.
- Check that the entire ladder is free of contaminants (e.g., dirt, mud, oil, or grease).
4. All repairs and replacement of ladder parts may only be performed by the Manufacturer.
5. Damaged ladders (loose rungs, cracked stringers, or rungs) should be removed from use.
6. If loose metal parts are noticed, tighten the bolt nuts to ensure safe use of the ladder.
7. Maintenance of the ladder may be performed by the user. If the ladder becomes dirty, clean it with water and commercially available cleaning agents.
8. The ladder should not be coated with opaque or waterproof or vapor-tight paints.
9. Ladders not maintained in accordance with the manufacturer's recommendations should be removed from use and tested before further use.

## 3. Inspections

Ladders must be inspected by trained and competent personnel with appropriate authorizations, such as an Occupational Health and Safety Inspector.

The manufacturer recommends the following:
1) Regular inspection after each use of the ladder.
2) Any time there is a suspicion that the ladder is unsafe.
3) After each use, if the ladder has been used for purposes other than its intended purpose.
4) After subjecting the ladder to impact loading or unusual conditions of use.
5) After exposure to significant heat.
6) Periodic inspection of ladders and load tests, at least once a month, in accordance with the periodic inspection cards for technical equipment issued by the State Fire Service Headquarters.

During the technical inspection of the ladder, all components exposed to mechanical and operational damage are subjected to visual inspection. In particular, after each use of the ladder, check:

- the overall visual condition of the ladder,
- whether the stiles are in good condition where other components are attached,
- whether the stiles are not bent, twisted, dented, cracked, corroded, or rotten,
- whether rungs are missing, loose, excessively worn, corroded, or damaged,
- whether the ladder's welds and metal components are not damaged, loose, or corroded,
- whether rivets and screws are missing, loose, or corroded,
- whether information and warning stickers are visible,
- whether the entire ladder is free of contaminants (e.g., dirt, mud, oil, or grease).

If the inspection reveals any of the above defects, the ladder should be immediately removed from service and any broken or worn components should be serviced or replaced.

The user should keep a permanent record of all the results of these tests. Their history must be kept in the form of documentation and stored for a period of 5 years in case of possible disclosure to authorized bodies.

## 4. Warranty Terms / Complaints

1. Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski provides a 12-month warranty from the date of purchase, not exceeding 24 months from the date of production, for the smooth operation of the ladders, provided they are used in accordance with their intended purpose and the instructions for use.
2. All complaints must be submitted in writing to the company's registered office or electronically to biuro@pwdaniel.pl, otherwise being null and void.
3. A complaint should include:
   a) proof of purchase
   b) a description of the reason for the complaint
   c) other attachments that may expedite the complaint process (photos of the nameplate, photos of damage, etc.)
4. When considering complaints, their validity will be assessed taking into account applicable technical standards and the product parameters declared by Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski.
5. Warranty claims will be processed within 30 days of receipt of the documentation (complaint notification, proof of purchase) and the defective ladder.
6. The warranty covers only goods used as intended and in accordance with the instructions for use.
7. The warranty covers only defects resulting from the use of inappropriate materials or faulty workmanship of the ladder.
8. Any visible defects in the goods should be reported immediately upon discovery, directly to Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski, no later than 12 months from the date of purchase. After this period, Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski's liability for product quality defects expires.
9. The warranty does not cover:
   a) goods that have been altered or repaired without the written consent of Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski,
   b) minor deviations that do not negatively affect the functional properties, safety, or value of the product,
   c) the effects of weather anomalies,
   d) mechanical damage, external defects resulting from failure to follow the rules during transport, storage, and warehousing of ladders contained in the user manual,
   e) defects resulting from improper use or negligence of the ladder user,
   f) natural wear and tear of the ladder,
   g) damage occurring after the warranty period,
   h) damage resulting from repairs or attempted repairs undertaken by unauthorized persons.
10. Przedsiębiorstwo Wielofunkcyjne „DANIEL” Edmund Danielewski nie odpowiada za :
    a) the consequences of improper assembly/disassembly and use of the supplied products, including the performance of the aforementioned activities by unauthorized persons and/or persons not trained in accordance with applicable regulations;
    b) product damage and damage resulting from mechanical damage not directly resulting from the intended use of the product and the instructions, including those caused by excessive loading, improper storage, or improper maintenance;
    c) product damage and damage resulting from wear and tear resulting from the intended use of the product or other natural wear and tear.

11. If the complaint is accepted, the decision regarding repair, replacement, or refund rests with Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski. The replaced components remain the property of Przedsiębiorstwo Wielofunkcyjne "DANIEL" Edmund Danielewski.
12. In the event of warranty repair, the ladder and all documentation must be delivered to the seller/distributor.
13. Claims other than the right to repair or replacement of the product with a defect-free one are not covered by the warranty.
14. Warranty claims will be reviewed within the timeframes specified in the Consumer Protection Act and the Civil Code.

All claims regarding ladders are recorded in the company's complaints register and kept in the records for a period of 5 years.

**The complaint form is available at: www.pwdaniel.pl .**

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Seller's company stamp

# COMPLAINT NOTICE

Prepared on ..... at the sales point.....

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at ..... address ….....

1) Name and surname of the complainan……

2) Address.....

3) Date of purchase ..... 4) Price of the goods .....

5) Name of the goods.....

6) Proof of sale submitted (receipt, invoice) .....

7) Detailed description of defects.....

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8) When and under what circumstances were the defects discovered.....

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9) Request of the complainant:

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(signature of the complainant) (signature of the seller)